


# CLAY-UNION ELECTRIC CORPORATION

Employment Application



A Touchstone Energy® Cooperative 

| APPLICANT INFORMATION   |  |    |                              |                      |                             |                              |  |                             |  |                              |  |                             |  |
|---|--|----|------------------------------|----------------------|-----------------------------|------------------------------|--|-----------------------------|--|------------------------------|--|-----------------------------|--|
| Last Name   |  |    | First                        |                      |                             | M.I.                         |  | Date                        |  |                              |  |                             |  |
| Street Address  |  |    |                              |                      |                             | Apartment/Unit #             |  |                             |  |                              |  |                             |  |
| City  |  |    |                              | State                |                             |                              |  | ZIP                         |  |                              |  |                             |  |
| Phone   |  |    |                              | E-mail Address       |                             |                              |  |                             |  |                              |  |                             |  |
| Cell Phone  |  |    |                              | Position Applied for |                             |                              |  |                             |  |                              |  |                             |  |
| Date Available  |  |    |                              | Desired Salary       |                             |                              |  |                             |  |                              |  |                             |  |
| Are you a citizen of the United States?   |  |    | YES <input type="checkbox"/> |                      | NO <input type="checkbox"/> |                              | If no, are you authorized to work in the U.S.? |                             |  | YES <input type="checkbox"/> |  | NO <input type="checkbox"/> |  |
| Have you ever worked for this company?  |  |    | YES <input type="checkbox"/> |                      | NO <input type="checkbox"/> |                              | If so, when?                                   |                             |  |                              |  |                             |  |
| Have you ever been convicted of, or received a suspended imposition for a felony? |  |    | YES <input type="checkbox"/> |                      | NO <input type="checkbox"/> |                              | If yes, explain                                |                             |  |                              |  |                             |  |
| Do you have a valid driver's license?   |  |    | YES <input type="checkbox"/> |                      | NO <input type="checkbox"/> |                              | If no, explain                                 |                             |  |                              |  |                             |  |
| EDUCATION   |  |    |                              |                      |                             |                              |  |                             |  |                              |  |                             |  |
| High School   |  |    |                              |                      |                             | Address                      |  |                             |  |                              |  |                             |  |
| Did you graduate?   |  |    |                              |                      |                             | YES <input type="checkbox"/> |  | NO <input type="checkbox"/> |  |                              |  |                             |  |
| College   |  |    |                              |                      |                             | Address                      |  |                             |  |                              |  |                             |  |
| From  |  | To |                              | Did you graduate?    |                             | YES <input type="checkbox"/> |  | NO <input type="checkbox"/> |  | Degree                       |  |                             |  |
| College   |  |    |                              |                      |                             | Address                      |  |                             |  |                              |  |                             |  |
| From  |  | To |                              | Did you graduate?    |                             | YES <input type="checkbox"/> |  | NO <input type="checkbox"/> |  | Degree                       |  |                             |  |
| Other Certifications, licenses, etc.  |  |    |                              |                      |                             |                              |  |                             |  |                              |  |                             |  |
| REFERENCES  |  |    |                              |                      |                             |                              |  |                             |  |                              |  |                             |  |
| <i>Please list three professional references.</i>                                 |  |    |                              |                      |                             |                              |  |                             |  |                              |  |                             |  |
| Full Name   |  |    |                              | Relationship         |                             |                              |  |                             |  |                              |  |                             |  |
| Company   |  |    |                              | Phone                |                             |                              |  |                             |  |                              |  |                             |  |
| Address   |  |    |                              |                      |                             |                              |  |                             |  |                              |  |                             |  |
| Full Name   |  |    |                              | Relationship         |                             |                              |  |                             |  |                              |  |                             |  |
| Company   |  |    |                              | Phone                |                             |                              |  |                             |  |                              |  |                             |  |
| Address   |  |    |                              |                      |                             |                              |  |                             |  |                              |  |                             |  |
| Full Name   |  |    |                              | Relationship         |                             |                              |  |                             |  |                              |  |                             |  |
| Company   |  |    |                              | Phone                |                             |                              |  |                             |  |                              |  |                             |  |
| Address   |  |    |                              |                      |                             |                              |  |                             |  |                              |  |                             |  |

| PREVIOUS EMPLOYMENT   |                 |                    |                  |
|---|-----------------|--------------------|------------------|
| Company   |                 | Phone              |                  |
| Address   |                 | Supervisor         |                  |
| Job Title   | Starting Salary | \$                 | Ending Salary \$ |
| Responsibilities  |                 |                    |                  |
| From  | To              | Reason for Leaving |                  |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> |                 |                    |                  |
| Company   |                 | Phone              |                  |
| Address   |                 | Supervisor         |                  |
| Job Title   | Starting Salary | \$                 | Ending Salary \$ |
| Responsibilities  |                 |                    |                  |
| From  | To              | Reason for Leaving |                  |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> |                 |                    |                  |
| Company   |                 | Phone              |                  |
| Address   |                 | Supervisor         |                  |
| Job Title   | Starting Salary | \$                 | Ending Salary \$ |
| Responsibilities  |                 |                    |                  |
| From  | To              | Reason for Leaving |                  |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> |                 |                    |                  |

| MILITARY SERVICE                 |                   |
|----------------------------------|-------------------|
| Branch                           | From To           |
| Rank at Discharge                | Type of Discharge |
| If other than honorable, explain |                   |

| DISCLAIMER AND SIGNATURE  |      |
|---|------|
| I certify that my answers are true and complete to the best of my knowledge.  |      |
| If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. |      |
| I understand that if an offer of employment is made, a pre-employment physical is required, including drug screening.                               |      |
| Signature   | Date |

**Explain why you feel you are qualified and wish to be considered for this position. Include information on your experience, skills and abilities.**